A 1 Applications
All potential exhibitors wishing to take part in the event are to express their wish to do so by submit-
ting an application as exhibitors for the respective event to Messe München GmbH. The application can
be made online or by using a print copy of the "Application" form, duly completed and signed, to be
submitted to Messe München GmbH. With the application, exhibitors express to Messe München
GmbH their serious interest in taking part in the event as exhibitors. Messe München GmbH is en-
titled to reject applications which are received after the application deadline or after the start of stand
allocation as set out in the Special Terms of Participation (B), as late applications and desist from
processing them. All exhibits must be described precisely in the application form. Co-exhibitors and
additional representatives are not included in the application form. The same particulars must be
specified for them as for the exhibitor. Incomplete applications cannot be considered.
This application procedure does not apply to organizers of joint stands. They are not exhibits as
defined by the Terms of Participation.

A 2 Admission
The exhibitor accepts that the General Terms of Participation A, Special Terms of Participation (B) and
the Technical Guidelines are legally binding as soon as an application has been submitted. Messe
München GmbH submits a placement proposal (stand offer) to the exhibitor in writing. The exhibitor
must accept this placement proposal within the set time limit. The exhibitor's acceptance of the
placement proposal signifies that the stand space concerned has been leased by Messe München GmbH.
The contract concerning stand space rental and par-
ticipation in the fair or exhibition is not deemed to have been concluded before Messe München
GmbH as the owner of the stand space, has confirmed in writing that the exhibitor is entitled to
participate in the fair or exhibition. Messe München GmbH reserves the right to withdraw from the
contract at a subsequent point in time if Messe München GmbH has informed the exhibitor to this effect
in letter form prior to the contract's signature.
The length of the acceptance period is necessitated by the fact that Messe München GmbH may have
to undertake space reallocation that may affect exhibitors on account over all of the rejection of
proposals already received, together with the subsequent allocation of applications to other exhibitors.
Exhibitors do not have a legal claim to admission unless such a claim exists by law. Exhibitors who have not
received positive admission to the fair in Messe München GmbH, e. g. in respect of previous events, or have
infringed the regulations governing the use of the Messe München (Munchen exhibition center) or MOC Veranstaltungscenter München or the Terms of Participation, may be excluded from admission.
Messe München GmbH is entitled to withdraw from the contract or to terminate the contractual
relationship without notice if admission was based on incorrect or incomplete statements by the
exhibitor or if the exhibitor no longer fulfills the conditions for admission. Only such items as have been
declared and admitted may be exhibited. Hired or leased items may not be exhibited. An exception is made in the case of objects which are not part of the given exhibi-
tor's range of goods, but which are required to complete the exhibitor's display (e.g. measures or purposes).
No products may be exhibited that were manufactured by way of exploitative child labor
as defined under the provisions set out in ILO Convention 182.
Messe München GmbH reserves admission rights and, unless expressly specified in the notice of admission.
Messe München GmbH may differ from the type, size and location of the exhibition space requested by
the exhibitor and, as far as permitted by law, exclude exhibits from admission or make admission
subject to appropriate conditions. The exhibitor's reservations, conditions, and particular wishes (e. g.
regarding location, exclusion of competitors, stand construction or design) will be taken into account
only if expressly confirmed in the notice. Messe München GmbH is entitled to withdraw from the contract
only if expressly confirmed in the notice. Messe München GmbH may confirm the admission without reason.
Space will be allocated according to Messe München GmbH's requirements and the prevailing
conditions, and in accordance with the classification system for the fair as applied by Messe München
GmbH at its own discretion, and not according to the order in which applications are received.

A 3 Rental contract
The rental contract comes into force when Messe München GmbH has notified the exhibitor in
writing that he is admitted. This generally occurs when layout planning work has been completed.
The layout plan of the event and, in particular of neighboring stands, can change up until the time
the fair opens. Messe München GmbH is also entitled to relocate or close entrances to and exits from
the exhibitor's stand in order to make other arrangements. Exhibitors cannot make claims against Messe
München GmbH because of such changes. Messe München GmbH may, however, i. e. after conclusion of the rental contract, change space allocations, and in particular change the type, dimensions and size of the exhibition area rented by the
exhibitor, insofar as this is necessary for reasons of safety or public order, or because the fair is
oversubscribed and further exhibitions must be admitted or because changes in the assignment of
exhibition space ensure that the facilities and space required for the fair are used more efficiently.
However, such subsequent changes may not exceed the scope which the exhibitor can reasonably be
expected to accept. Should such subsequent changes result in a lower participation fee, the
difference in amount will be refunded to the exhibitor. Further claims against Messe München
GmbH are excluded.
If exhibitors cannot use their stand space or are prevented from making full use of same because
they have infringed legal or official regulations or the General Terms of Participation A, Special Terms
of Participation (B) or the Technical Guidelines, they are nevertheless obliged to pay the participation
fee in full and to pay Messe München GmbH compensation for all damage caused by themselves,
their legal representatives or their agents; exhibitors are not entitled to cancel or terminate the contract unless the law specifically entitles them to do so.
The exhibitor may not move, exchange or share its stand, nor surrender it either in part or in full to
such third parties as are neither co-exhibitors admitted by Messe München GmbH nor additionally
represented companies admitted by Messe München GmbH without Messe München GmbH's prior
written consent.

A 4 Co-exhibitors and additionally represented companies
A co-exhibitor is one that presents its own goods or services, using its own staff on the stand of
another exhibitor (the main tenant). This definition includes group companies and subsidiaries. Agents
and representatives are not classified as co-exhibitors. In the case of an exhibitor that manufactures in its
own right, an additionally represented company is any other company whose goods or services are offered by the exhibitor. If an exhibitor is a subsidiary of another exhibitor, it displays not only the products of one manufacturer but also the goods and services of other companies, then these count as additionally represented companies.
Admission of the exhibitor does not mean that a contract has been concluded between the
co-exhibitor registered by it for participation in the fair or exhibition and the company it additionally represents and Messe München GmbH. The participation of co-exhibitors is only allowed if they have been admitted for participation by Messe München GmbH. The participation of companies as addi-
tionally represented companies is only allowed if this is foreseen in the Special Terms of Particip-
tion (B) and they have been admitted for participation by Messe München GmbH. Co-exhib-
itors and additionally represented companies may only be admitted for participation by Messe
München GmbH if they would have qualified for admission as exhibitors in their own right.
The participation of co-exhibitors and the participation of companies as additionally represented
companies is subject to payment of the relevant charges if this is required by the Special
Terms of Participation (B). The charge for co-exhibitors and additionally represented companies
is payable by the given exhibitor; it can also be invoiced subsequently by Messe München
GmbH after the fair is over.
The exhibitor is responsible for ensuring that its co-exhibitors and other companies it represents
comply with the General Terms of Participation A, Special Terms of Participation (B), the Technical
Guidelines as well as the instructions of the exhibition management. The exhibitor is liable for any
debts and negligence of its co-exhibitors or additionally represented companies as if they were its
own. The exhibitor cannot legally demand that Messe München GmbH accepts service orders from
a co-exhibitor. The exhibitor has the option to order services for the co-exhibitor from Messe
München GmbH in his own name. Messe München GmbH is entitled to make the co-exhibitor
aware of this option.

A 5 Cancellation of contract
Messe München GmbH may terminate the contract for breach of contract, failure to deliver the
stand, failure to pay the participation fee (e. g. failure to pay the participation fee), or any other breach of
contract, subject to appropriate conditions. The exhibitor's reservations, conditions, and particular wishes (e. g.
regarding location, exclusion of competitors, stand construction or design) will be taken into account
only if expressly confirmed in the notice. Messe München GmbH may confirm the admission without reason.
In the aforementioned cases, Messe München GmbH is entitled not only to withdraw from the con-
tact but also to demand from the exhibitor the agreed participation fee as flat-rate compensation.
Messe München GmbH's right to claim further damages remains unaffected.

A 6 Force majeure, cancellation of the event
If Messe München GmbH is compelled, as a result of force majeure or other circumstances beyond
its control (e. g. failure of the power supply), to vacate one or more exhibition areas temporarily or for
longer periods, or to postpone or curtail the fair, the exhibitors do not thereby acquire the right
to withdraw, cancel or reduce payment, nor do they have any other claims against Messe München
GmbH, in particular claims for damages. The same applies if the exhibitor cannot participate in the
event due to force majeure or some other reasons beyond Messe München GmbH's control. If the exhibitor is prevented from participating in the fair for a reason for which it is personally responsible, the provisions set out in section A 5 paragraph 2 apply.
If Messe München GmbH cancels the event because it cannot hold the event as a result of force
majeure or other circumstances beyond its control, Messe München GmbH shall not be liable to
Messe München GmbH to hold the event, Messe München GmbH is not liable for damages and
disadvantages to exhibitors arising from the cancellation of the event.

General Terms of Participation A
Messe München GmbH
A 7 Participation fees, lien, invoices
The participation fees are calculated in accordance with the rates specified in the Special Terms of Participation (B) (see “Participation fees”). Each square meter or part thereof will be included in full in the calculation, the floor area always being considered rectangular, without taking account of projections, supports, service connections and the like. In accordance with the Special Terms of Participation (B) (see “Advance payment for services,”) a lump-sum advance payment will be charged for such services (e.g. electricity, water and telephone connections, technical services, signage, supply of electricity, water, etc.) as the exhibitor can use on its stand, provided they have been ordered previously and in good time as specified in the Exhibitor Service Package, regardless of the restoration of such services. The stand and equipment must be in the condition in which the exhibitor received them and may only be removed after the exhibitor has paid its claims and discharged any legal obligations. Messe München GmbH is also liable for any damage caused by negligent breach of cardinal contractual duties by Messe München GmbH or its legal representatives or agents, and their subcontractors and/or their service providers, if they are responsible, as well as for other damage caused by intentional or grossly negligent breach of duty by Messe München GmbH, its legal representatives or agents. Messe München GmbH is also liable for any damage caused by negligent breach of cardinal contractual duties by its legal representatives or agents, and their subcontractors and/or their service providers, if they are responsible, as well as for other damage caused by intentional or grossly negligent breach of duty by its legal representatives or agents.

A 9 Liability and insurance
Messe München GmbH is liable for personal injury (damage arising from injury to life, body or health) caused by neglect of duty for which Messe München GmbH, its legal representatives or agents are responsible, as well as for other damage caused by intentional or grossly negligent breach of duty by Messe München GmbH, its legal representatives or agents. Messe München GmbH is also liable for any damage caused by negligent breach of cardinal contractual duties by Messe München GmbH or its legal representatives or agents, and their subcontractors and/or their service providers, if they are responsible, as well as for other damage caused by intentional or grossly negligent breach of duty by Messe München GmbH, its legal representatives or agents. Messe München GmbH is also liable for any damage caused by negligent breach of cardinal contractual duties by its legal representatives or agents, and their subcontractors and/or their service providers, if they are responsible, as well as for other damage caused by intentional or grossly negligent breach of duty by its legal representatives or agents. Messe München GmbH is also liable for any damage caused by negligent breach of cardinal contractual duties by the exhibitor, its legal representatives or agents, and their subcontractors and/or their service providers, if the exhibitor is responsible, as well as for other damage caused by intentional or grossly negligent breach of duty by the exhibitor, its legal representatives or agents, and their subcontractors and/or their service providers, if the exhibitor is responsible.

A 10 Photography, filming, video recording, and sketching
Only persons authorized by Messe München GmbH and in possession of a valid pass issued by Messe München GmbH may film, photograph or make sketches or video recordings in the exhibition halls or in the exhibition area located outdoors. Furthermore, Messe München GmbH may authorize the exhibitor to take professional photographs or film footage of his own stand, or to commission a photographer for the task. The permit includes access to the trade fair center for the photo and/or film team outside official opening hours. During official opening hours, valid passes are additionally required in order to obtain access to the trade fair center.

A 11 Advertising
Exhibitors are liable for any culpable damage to persons or property caused by itself, its employees, contractors appointed by it or by its exhibitors and exhibition facilities. Each exhibitor is obliged to take out such insurance offering adequate coverage with an insurance company licensed to operate in the European Union and to pay the premiums due (including insurance tax) in good time. The corresponding insurance coverage can also be applied for via the forms in the Exhibitor Service Package.

A 12 Catering, deliveries to stands
If the services provided at the stand are the responsibility of the given exhibitor. Messe München GmbH is entitled to withhold the exhibition fee and the costs of the service.

A 13 Combating brand and product piracy
Exhibitors are obliged to report to Messe München GmbH any evidence of infringement of the given exhibitor rights to which third parties are entitled. In cases where it is proved to exhibitors in a due manner that their exhibiting or offering of products or services and/or their promotional presentation or some other activity infringes the property rights to which a third party is entitled, the exhibitor undertakes in advance to remove the items concerned from the stand. If an exhibitor has been prohibited from exhibiting or offering products or services and/or promoting or featuring products or services by a German court (verdict, order), or by a German government authority, the given exhibitor is liable for all reasonable costs, damages and other consequential damage and liabilities incurred by Messe München GmbH for carrying advertising in a prohibited manner from the exhibition center and to confiscate and/or remove and destroy any advertising materials as are prohibited. Messe München GmbH is further entitled to demand of the exhibitor executing advertising activities or having then executed by third parties outside the confines of the given stand at the exhibition center without Messe München GmbH’s approval payment of flat-rate compensation amounting to twice the fee Messe München GmbH would have received for granting approval. Messe München GmbH’s right to claim further damages remains unaffected. The exhibitor can demand that the flat-rate compensation be reduced if it proves that Messe München GmbH has incurred fewer expenses.

A 14 Warranty
Complaints about any defects with regard to the stand or exhibition area are to be made in writing to Messe München GmbH immediately upon the exhibitor occupying the exhibition area, but by the last day of the stand set-up period at the latest, so that Messe München GmbH can remedy such defects. Later complaints cannot be considered and cannot give rise to claims against Messe München GmbH.
A 14 Exhibitor passes
For the time during which the fair concerned is held, the exhibitor receives a number of free exhibitor passes as specified in the Special Terms of Participation (B). Any additional exhibitor passes requested are subject to a charge. All exhibitor passes are numbered and are not transferable. Exhibitor passes must not be given to unauthorized third parties, e.g. to persons or companies wishing to offer goods for sale or to render services at the exhibition center without corresponding authorization from Messe München GmbH. Exhibitor passes are issued only after payment of the participation fee, the advance service charge and the cost of admission for any co-exhibitors.

A 15 Set-up, staffing and dismantling of stand
The dates for stand set-up and dismantling as specified in the Special Terms of Participation (B) must be strictly observed. Stands not occupied by the last day of the set-up period may be disposed of as Messe München GmbH sees fit.

Exhibitors admitted to the fair undertake to participate in the event. The stand must be properly equipped and staffed by qualified personnel throughout the fair during the prescribed opening hours. Particular attention should be paid to ensuring that the stand is already fully staffed when the exhibition opens. Exhibitors are not permitted to remove exhibition goods or dismantle their stands before the fair closes. If they break this rule, Messe München GmbH is entitled to demand payment of a penalty of EUR 500. Messe München GmbH’s right to claim further damages remains unaffected.

The exhibitor can demand that the flat-rate compensation be reduced if it proves that Messe München GmbH has incurred fewer expenses.

Messe München GmbH is entitled to exclude from future fairs any exhibitor whose stand is staffed by insufficiently qualified personnel during the fair’s opening hours, who exhibits an incomplete range of goods or goods not admitted to the trade fair, who vacates or cleans its stand before the end of the fair, or who otherwise infringes the Terms of Participation, without prejudice to Messe München GmbH’s right to cancel the contract in accordance with Section A 5 Cancellation of contract, and to claim for all costs thereby incurred.

A 16 Verbal agreements
All verbal agreements, individual permits and special regulations are valid only with Messe München GmbH’s written confirmation.

A 17 House and usage regulations
Exhibitors must strictly observe the regulations governing the use of the exhibition center and its grounds (New Munich Trade Fair Center). Exhibitors are not permitted to spend the night in the halls or on the grounds. Exhibitors must treat the other participants at the event with respect, may not act contrary to public moral policy and may not misuse their participation at the event for ideological, political or other such purposes as have nothing to do with the event.

Messe München GmbH personnel members are entitled to access the stand of a given exhibitor by order of Messe München GmbH at any time.

A 18 Period of limitation, exclusion period
All the exhibitor’s claims against Messe München GmbH arising from the stand rental and from all legal relationships in connection therewith lapse after a period of six months. This period of limitation starts at the end of the month in which the closing date of the fair falls. Notwithstanding the regulations set out in section A 8, complaints in respect of invoices must be asserted writing within an exclusion period of 14 days following receipt of the given invoice.

A 19 Place of performance, applicable law
If the exhibitor is a trader, a legal person under public law or a special fund under public law, Munich is the agreed place of performance, for all financial obligations too. German law applies exclusively.

A 20 Jurisdiction
If the exhibitor is a trader, a legal person under public law or a special fund under public law or has no general place of jurisdiction in the Federal Republic of Germany, Munich is the agreed place of jurisdiction. Messe München GmbH is also entitled, if it so wishes, to assert its claims against the exhibitor at the court in the place of jurisdiction in which the exhibitor’s registered head office or branch office is located.

A 21 Data protection
Personal data which is collected on or transmitted by the exhibitor may be used for the fulfillment of the business purposes of Messe München GmbH within the framework of the statutory data protection provisions. Messe München GmbH and its affiliated companies, as well as its foreign representatives, are moreover entitled to use these personal data in order to inform exhibitors on a regular basis about the services provided by Messe München GmbH and its affiliated companies and foreign representatives by letter, e-mail, phone or fax. An overview of affiliated companies and foreign representatives, some of which reside outside the European Union (EU) and the European Economic Area (EEA), can be retrieved from our website www.messe-muenchen.de under the section “International.”

The exhibitor shall establish the preconditions required under data protection law to enable the above uses by means of appropriate measures (e.g. obtaining consent of his employees). The exhibitor is liable to Messe München GmbH for damages and expenses resulting from the infringement of this obligation and shall hold Messe München GmbH harmless from any third party claims upon first demand.

A 22 Severability clause
Should the provisions set out in the Terms of Participation or Technical Guidelines be invalid or incomplete, the validity of the other provisions and that of the contract remains unaffected. In such cases, the contracting parties undertake to replace the invalid provision and/or fill the gap with a provision with which the contracting parties are most likely to achieve the economic purpose they pursue.

A 23 Value-added tax
The charges set out in the General Terms of Participation A, the Special Terms of Participation (B) and Technical Guidelines are net amounts. Insofar as they are subject to German value-added tax in accordance with sales tax legislation, the fees concerned are charged plus German value-added tax at the rate valid at the given time.

A 24 Exhibition grounds
The term “exhibition grounds” designates either the Messe München venue (Munich exhibition center) or the MOC Veranstaltungscenter München. The preceding provisions shall refer to that of the two venues at which the event is held.
1. Preface

Messe München GmbH has issued guidelines for the fairs and other events it holds with the aim of providing all exhibitors/organizers with optimum conditions for presenting their exhibits and addressing their visitors and other interested parties.

The Technical Guidelines are part and parcel of the contracts Messe München GmbH concludes with its exhibitors, organizers, service companies, stand-building companies and other service providers. These exhibitors, organizers, service companies and other service providers undertake to ensure that all their contractual partners, who are active or merely present at the trade fair center, comply with these Technical Guidelines. Messe München GmbH is entitled to demand that all its active or merely present at the trade fair center comply with the Technical Guidelines. As far as fairs, exhibitions and other events run by an organizer other than Messe München GmbH are concerned, the given organizer is, beside Messe München GmbH, entitled and obliged to demand of its customers and their contractual partners that they comply with the Technical Guidelines.

At the same time, these Technical Guidelines include safety regulations intended to guarantee optimum technical design and safety at the event in the interests of exhibitors and visitors alike. The regulations applicable to fire prevention, construction and other safety precautions have been agreed with the local authorities responsible for construction and technical acceptance in respect of fairs and exhibitions. As far as fairs, exhibitions and other events run by an organizer other than Messe München GmbH are concerned, the given organizer is, beside Messe München GmbH, entitled and obliged to demand of its customers and their contractual partners that they comply with the Technical Guidelines.

The Order Forms for Exhibitor Services will be available in good time. The order forms are to be completed and returned in accordance with the deadlines set out in the Order Forms for Exhibitor Services. Depending on the fair or event concerned, orders can in some cases be placed electronically via the Internet-based online ordering system.

Orders only become valid if they are accepted. Acceptance may be given tacitly, i. e. by means of provision of the service ordered. Exhibitors are not entitled to acceptance of their orders unless the law gives rise to such an entitlement. Acceptance of an order can be refused, particularly in cases where the exhibitor/organizer concerned has not fulfilled his financial obligations vis-à-vis Messe München GmbH, e. g. those outstanding from previous events. In addition, Messe München GmbH reserves the right to charge a supplement on the stand fees in accordance with the details shown in the Order Forms for Exhibitor Services for any orders received after the deadline.

After stand space has been allocated, circulars will be sent to the exhibitors informing them of further details concerning the provision of the service ordered.

For safety and stand construction purposes, Messe München GmbH is entitled to impose requirements above and beyond those stipulated in these Technical Guidelines.

The technical regulations applicable with respect to safety equipment and safety equipment management are only valid for the vehicle for which they have been issued.

1.1. House rules

Messe München GmbH reserves the right to check compliance with these regulations and to take appropriate action should they be violated. The relevant statutory regulations applying at the given time must also be observed.

For safety and stand construction purposes, Messe München GmbH is entitled to impose requirements above and beyond those stipulated in these Technical Guidelines. The Order Forms for Exhibitor Services will be available in good time. The order forms are to be completed and returned in accordance with the deadlines set out in the Order Forms for Exhibitor Services. Depending on the fair or event concerned, orders can in some cases be placed electronically via the Internet-based online ordering system.

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For safety and stand construction purposes, Messe München GmbH is entitled to impose requirements above and beyond those stipulated in these Technical Guidelines.

The technical regulations applicable with respect to safety equipment and safety equipment management are only valid for the vehicle for which they have been issued.

1.2. Opening hours

2.5. Stand numbering

During the period of the actual event, the halls are opened one hour prior to the official opening time and closed one hour after the official closing time. Messe München GmbH reserves the right to impose special arrangements in this respect. Exhibitors who need to work on their stands outside these times due to exceptional circumstances require the written consent of Messe München GmbH’s Technical Exhibition Services Division.

1.2.1. Stand setup and dismantling times

During the general stand setup and dismantling periods, work can as a general rule be done in the halls and outdoor exhibition area between 08:00 and 22:00 insofar as no other times have been specified for the given fair.

On the last day of the setup period, constructional work is to be completed by 18:00. Aisle areas adjacent to the stand are to be kept clear from 18:00 on the last stand-setup day.

For general safety reasons, the halls and the exhibition grounds are closed outside these times. An extension to these times is only possible in exceptional circumstances and requires the written consent of Messe München GmbH’s Technical Exhibition Services Division.

By the end of the dismantling period stipulated for each event (see “Special Terms of Participation (B) and “Important Information”), the exhibitor must have removed all stand construction materials, all extra rage items on display and all other exhibition goods in full and have restored the exhibition space to its original state.

Messe München GmbH is entitled but not obliged to have the exhibition goods still on the stand at the end of the dismantling period removed and stored by its accredited forwarding agent at the exhibitor’s expense or, alternatively, on deposit at his expense.

2.2.2. Duration of the event

During the period of the actual event, the halls are opened one hour prior to the official opening time and closed one hour after the official closing time. Messe München GmbH reserves the right to impose special arrangements in this respect. Exhibitors who need to work on their stands outside these times due to exceptional circumstances require the written consent of Messe München GmbH’s Technical Exhibition Services Division.

2. Traffic within the trade fair center, emergency routes, safety equipment

2.1. Road traffic regulations

The driving of any vehicle within the trade fair center is at the driver’s own risk and only allowed with a valid special permit, valid authorization or valid parking pass. During the event, the driving or parking of any vehicle within the trade fair center is strictly prohibited. Messe München GmbH can however make exceptions and issue appropriate parking or entry permits. Messe München GmbH is entitled to raise a charge for the issue of parking or entry permits.

The parking or entry permit is to be placed behind the windscreen of the given vehicle so that it is clearly visible. The regulations arising from the use of parking or entry permits require strict compliance.

Parking or entry permits are to be returned at any time at the request of the Messe München GmbH staff deployed for traffic control purposes or of the security personnel. Parking and/or entry permits are only valid for the vehicle for which they have been issued.

2.2. Transport of caterpillar vehicles

Only caterpillar vehicles with machine tracks licensed for public roads may use the roads at the trade fair center. Caterpillar vehicles may only access the exhibition halls with the prior approval of Messe München GmbH’s Technical Exhibition Services Division (see also item 4.4.1.2.). For damage to road surfaces and hall floors, the exhibitor is liable in full.

2.3. Emergency routes

2.3.1. Fire service movement zones, fire hydrants

Access to fire service movement zones, emergency rescue routes and safety zones designated accordingly may not be restricted at any time. Particularly during the stand construction and dismantling periods, access may not be restricted by parked vehicles, stored exhibition goods, construction or packaging materials, etc. backed against the fire service movement zones.

Vehicles and objects parked on or blocking fire service movement zones, emergency rescue routes or safety zones can be removed at the expense of the person responsible. In so doing, Messe München GmbH is only liable for such damage to property as is incurred due to willful or gross negligent behaviour. Hydrostatic tests and outdoor exhibition area may neither be obstructed nor made unrecognizable or inaccessible.

2.3.2. Emergency exits, escape hails, hall aisles

All hall exits and aisles designated as such in the hall plans are to be kept clear over their full width. They serve as escape routes in emergencies and may therefore never be obstructed by objects left in their path, e.g. by stands or stands constructing or cost r equipment and roads and rescue routes must be easy to access from the inside and to their full width. Exit doors, emergency escape hatches and signs indicating their position may not be obstructed, built over, blocked, covered or made unrecognizable or inaccessible in any other way. Information signs in the event of an evacuation. Other things may only be located near entrances, exits and access to stairways if sufficient room is left between them. Hall aisles designated as such may not be built over or obstructed in any way whatsoever. This also applies in cases where Messe München GmbH has allowed exhibitors to incorporate space from the aisles into their stand design. These areas must be visually designed in such a way that they are recognizably as areas belonging to hall aisles.

Materials required for stand-building purposes or exhibits delivered for immediate setup on the stand may be deposited in hall aisles briefly providing the minimum aisle widths required for safety reasons are met. In this context “logistical space” is to be understood as the space allocated to the event’s logistics that can be used for loading and unloading.

This is to be considered the case if a strip along the stand perimeter to the hall aisle with a maximum width of 0.90 m is used for depositing the items concerned. On the main aisles (connecting aisle between two opposing hall gates) a passage with a minimum width of 2 m (red floor markings) must be kept clear. The same applies to all other hall aisles and other hall aisle intersections must be kept clear across their full width at all times. Hall aisles may not be used for setting up assembly areas or erecting machines (e.g. woodworking machines, work benches). Messe München GmbH may moreover demand the immediate clearance of hall aisles for logistical reasons.

2.4. Safety equipment

Sprinkler systems, fire alarms, emergency call facilities, fire extinguishing equipment, smoke detectors, closure devices for the hall entrances and other safety facilities, the signs indicating their position are only to be removed with the prior consent of the organizer.

2.6. Security

Messe München GmbH and/or the security company commissioned by it to supervise the trade fair center is/are responsible for security at the entrances and in the halls. Messe München GmbH offers no guarantee that the trade fair center will be secured and monitored continuously. Messe München GmbH is authorized to implement any measures it deems necessary for securing and monitoring purposes.
Compressed air, electricity, gas and water are supplied to the stands in the halls via the utility ducts.

### 3.1. Hall data

The halls offer the following gross exhibition areas:
- A1–A6: approx. 11,000 m²
- C1–C6: approx. 10,000 m²
- BO: approx. 3,500 m²

#### Hall entrance dimensions

All the halls can be accessed by vehicles (apart from Hall BO) and each has at least 6 entrances measuring 4.50 m x 4.50 m. Hall BO has one entrance measuring 12.50 m x 4.50 m.

#### Heights of halls

None of the halls (apart from Hall BO in the ICM and the northern front ends of Halls C1–C6) have supporting pillars. They are all equipped with sprinkler systems.

The clearance height of the walls running along the length of the halls between the entrances measures approx. 5.70 m (in the case of the B6 high hall approx. 7.80 m).

The clearance height at the sides of the halls measures approx. 10.75 m (in the case of the B6 high hall approx. 15.25 m).

The height in central areas measures approx. 11.50 m (in the case of the B6 high hall approx. 16 m).

The height clearance of Hall BO measures 4 m at the sides and 4.20 m in central areas. The height clearance of the northern front of Halls B1–C6 measures approx. 4.50 m. Suspension points are available in all halls. The maximum perpendicular load per suspension point is 100 kg (1 kN).

#### Load-bearing capacity of the hall floors

The hall floors are made of mastic asphalt. The maximum permissible distributed load on the floors in all halls is 5 t/m² (50 kN/m²). A total truck weight of up to 60 t (600 kN) is allowed. The maximum permissible fork-lift load is 14 t (140 kN). The permissible point load on a floor area of 30 cm x 30 cm all halls is 5 t/m² (50 kN/m²). A total truck weight of up to 60 t (600 kN) is allowed. The maximum load-bearing capacity of the hall floors is 100 kg (1 kN).

#### Sprinkler systems

The halls are equipped with sprinkler systems. Every second utility duct is fitted with a main sprinkler head. RJ 45 is the connection system used or, in the case of fibre optic connections, E 2000.

#### Communications equipment

The central contact number for Hall A1–A6: 089 23 00 30 00 - 0. For Halls B1–C6 contact: 089 23 00 30 00 - 10.

#### Heating, ventilation

Messe München GmbH provides for the general heating and ventilation of the halls. All the halls are partially air-conditioned.

#### Fauxs

Any fault occurring in supply (in respect of e.g. electricity, water, compressed air; heating, ventilation, communications, etc.) must be reported immediately to the Technical Exhibition Services Division. Messe München GmbH is not liable for any damage occurring as a result of faults due to fluctuations in pressure or as a force majeure. The supply is interrupted on the instructions of the Municipal Fire Service or of the suppliers of the service concerned (electricity, water, energy).

#### Outdoor exhibition area

Outdoor exhibition area, center: approx. 65,000 m²
Outdoor exhibition area, approx.: 150,000 m²
Surface of exhibition area: seeded gravel bed (grassed-over gravel-humus mixture, stony in parts)
Road surface: asphalt
Width of access roads: 6 m or 12 m
Permissible load-bearing capacity: 50 t/m² (500 kN/m²) except for railway track area for which a lower load-bearing capacity applies. Details available from Messe München GmbH’s Technical Exhibition Services Division.

### 3.2. Outdoor exhibition area

#### Stand electricity and water: wastewater connections

Stand electricity and water/wastewater connections are available via connection points located in the ground.

#### Connection for water: DN 40/min. 3.50 bar

Wastewater: max. DN 100
Electricity supply: 50 W/m²
Stand telephone, fax, data and antenna connections in the outdoor exhibition area are available via connection points located in the ground. RJ 45 is the connection system used or, in the case of fibre optic connections, E 2000.

#### 3.3. Clearance heights

The clearance height of the entrances to the loading areas is approx. 5 m. The East Connecting Tunnel has a clearance height of 4.30 m and the West Connecting Tunnel one of 4.50 m.

#### 4. Regulations governing stand construction

### 4.1. Stand construction safety

Exhibition stands including equipment and exhibits as well as advertising hoardings must be securely erected such that they do not constitute a risk to public safety and order, above all in respect of human life and health.

The given exhibitor is responsible for the structural safety of the stand concerned and may be required to provide proof of same.

Messe München GmbH reserves the right to inspect stand structures, exhibits, advertising hoardings, etc. or have them inspected by an independent expert in terms of their stability and traffic safety to the extent that justified doubts exist as to their stability and traffic safety even if the items concerned have received prior approval.

Upright structural elements or special constructions (e.g. freestanding walls, tall exhibits, tall decorative elements, LED walls), that may fall over, must be able to withstand the following horizontally impacting equivalent distributed load qh:

\[ q_{h} = 0.125 \text{kN/m}^{2} \rightarrow 4 \text{m height from upper edge of floor} \]

\[ q_{h} = 0.063 \text{kN/m}^{2} \text{for all surfaces above 4 m in height from upper edge of floor.} \]

The reference surface in such cases is the surface potentially exposed. The verification documentation drawn up for this purpose is to be provided at the request of Messe München GmbH.

### 4.2. Stand structures subject to inspection and approval

All organizers, exhibitors, tenants, service partners or other service providers are obliged to check whether the temporary structures they are planning to build either in the halls or in the outdoor exhibition area require approval. If in doubt, you should contact Messe München GmbH’s Technical Exhibition Services Division.

#### Stand space in the halls

To-scale drawings for single-story stands with floor space in excess of 100 m² or higher than 3 m must be submitted for approval to Messe München GmbH’s Technical Exhibition Services Division in duplicate (ground plan and elevation sketches to a scale of at least 1:100) by the deadline specified in the Order Forms for Exhibitor Services at the latest. To the extent that approval is granted, one copy is then returned to the exhibitor/stand-builder with Messe München GmbH’s stamp of approval. This means that the stand construction concerned has been approved.

#### Approval for two-story stands

Approval for two-story stands must be applied for by submitting the “Application for Special Stand Designs” form to Messe München GmbH’s Technical Exhibition Services Division by the deadline specified in the Order Forms for Exhibitor Services at the latest. The form must be completed in German and submitted with the required number of copies to Messe München GmbH together with the relevant documents that must also be in German. To the extent that approval has been granted, the stand design is not deemed to have been approved before confirmation of approval has been issued to the exhibitor/stand-builder and the structural documentation returned to the exhibitor/stand-builder.

#### Stand space in the outdoor exhibition area

Single-story stands with floor space in excess of 50 m² or higher than 5 m must be submitted for approval to Messe München GmbH’s Technical Exhibition Services Division in duplicate (ground plan and elevation sketches to a scale of at least 1:100) by the deadline specified in the Order Forms for Exhibitor Services at the latest. To the extent that approval is granted, one copy is then returned to the exhibitor/stand-builder with Messe München GmbH’s stamp of approval. This means that the stand construction concerned has been approved.

Approval for multi-story stands, special constructions, rooms with seating for more than 200 persons, darkened rooms for slide/tim shows must be applied for by submitting the “Application for Special Stand Designs” form to Messe München GmbH’s Technical Exhibition Services Division by the deadline specified in the Order Forms for Exhibitor Services at the latest. The form must be completed in German and submitted with the required number of copies to Messe München GmbH together with the required documents that must also be in German. To the extent that approval is granted, the stand design is not deemed to have been approved before confirmation of approval has been issued to the exhibitor/stand-builder and the structural documentation returned to the exhibitor/stand-builder.

The erection of such temporary structures as require execution approval in accordance with art. 72 of the Bavarian Building Directive (BayBO) must be applied for with the Munich City Council—Department for Urban Planning and Building Regulations—subject to submission of the test log and compliance with the statutory deadlines.
4.2. Vehicles and containers

The use of vehicles and containers as exhibits in the halls requires approval (see items 4.2.1.4. and 4.2.4., for vehicles in the outdoor exhibition area see item 2.2.4.). For damage to road surfaces and hall floors by vehicles and containers, the exhibitor is liable in full. Motorized/mobile exhibition stands (show trucks, buses, trailers, etc.) must be fitted with a sprinkler system if they constitute a single, uninterrupted area measuring more than 30 m². The space between two mobile exhibition stands is considered to be part of a single, uninterrupted area, unless the distance between mobile exhibition stands is large enough to ensure that the effect of the sprinklers installed in the hall is not compromised.

4.2.3. Alteration of non-compliant stand structures

Stand structures that have not been approved or do not comply with the Technical Guidelines or statutory regulations, must be altered as necessary or removed, at Messe München GmbH’s request. If the exhibitor has not completed the work within the set period, Messe München GmbH is entitled to carry out the alterations itself or, if necessary, remove the stand structures concerned at the expense and risk of the exhibitor.

4.2.4. Extent of liability

To the extent that the exhibitor or the stand-builder he appoints does not comply with the above stand construction regulations, he is liable for any damage resulting from violation of these regulations. Moreover, the exhibitor or the stand-builder he appoints agrees to accept Messe München GmbH from all claims by third parties that may be asserted due to violation of the above stand construction regulations.

4.3. Construction heights

The standard height for stand structures and advertising hoardings is 3 m.

The maximum construction height varies from event to event and is specified either in the Special Terms of Participation (B) or Important Notes sections of the relevant Order Forms for Exhibitor Services. Contact the Technical Exhibition Services Division if in doubt. The maximum height for stands that are set in hall is not compromised. Messe München GmbH may be exceeded with Messe München GmbH’s prior written approval.

Exhibits are not normally subject to this limitation, but should be reported to the Technical Exhibition Services Division prior to the event.

4.4. Fire prevention and safety regulations

4.4.1. Fire prevention

4.4.1.1. Stand construction materials and decorations (embellishments)

As a general rule, no easily flammable materials, materials that drip or melt when burning, toxic gases or materials producing heavy smoking/sooting, such as most thermoplastics including polystyrene (Styrofoam), whatsoever may be used. In individual cases and for safety reasons, special conditions may be imposed for load-bearing structural components (e.g. non-flammability).

Any mountings, fasteners and ties required for structural or load-bearing purposes must be made of non-flammable materials.

Decorative materials must be classed as being at least extremely flame-retardant (class B1), may not drip or melt when burning pursuant to DIN 4102-1, may produce only a limited amount of smoke or comply with class C (C-s2, d0) pursuant to EN 13501-1. A test certificate verifying the fire classification of the materials used must be available for presentation.

As a rule, materials such as bamboo, reeds, hay, straw, mulch or peat do not meet these requirements and are in general to be protected separately or treated with a suitable and approved fire-proofing agent, to be coordinated with the Munich Municipal Fire Department and taking account of the pro- cedural instructions. The use of decisive and coniferous shrubs or bushes is only permitted if they have moist root balls. If during the event it becomes apparent that the trees and plants are drying out and thus easily flammable, they must be removed.

Messe München GmbH’s consent can in particular be made subject to the general fire load to be considered.

4.4.1.2. Motor vehicles as exhibits

In the halls, motor vehicles may as a general rule neither be operated nor parked. Vehicles with internal combustion engines may only be exhibited in the halls with the approval of Messe München GmbH, but not demonstrated in operation. Approval is to be requested with the form “Application for Preventive Fire Protection Measures.” The fuel tank content of vehicles must be reduced to the quanti- ty of fuel required for accessing and leaving the hall (fuel gauge must show low/reserve). The filler caps are to be locked if possible. Depending on the event and installation location of the exhibit, additional technical measures may be necessary, such as inserting the fuel tanks, disconnecting the batte- ries and/or deploying security guards. Fuels may not be stored at the stand. For vehicles with alter- native drive technology, e.g. electric or hybrid engines, the batteries are to be separated from the drive by the safety limit switch (master switch). On gas-powered vehicles, the pressurized gas tanks must be completely drained.

4.4.1.3. Explosive substances, ammunition

Such explosive substances as are subject to the provisions of the Explosives Act and ammunition as is subject to the Firearms Act may not be displayed at fairs and exhibitions.

4.4.1.4. Pyrotechnics

Pyrotechnic displays are subject to approval and must be coordinated with Messe München GmbH. Approval can be obtained from the relevant safety authorities via the “Application for Preventive Fire Protection Measures” form. Exhibitors have no entitlement to approval being granted.

4.4.1.5. Balloons

The use of tethered balloons is generally prohibited in the halls and outdoor exhibition area. Excep- tions to this ruling require the prior written approval of Messe München GmbH’s Technical Exhibition Services Division. To the extent that approval is granted, the balloons may only be filled with non-flam- mable, non-toxic gases. The balloons must remain within the confines of the stand and not exceed the maximum height allowed for stands and advertising hoardings.

4.4.1.6. Flying objects

The use of flying objects is generally prohibited in the halls and outdoor exhibition area. Exceptions to this ruling require the prior written approval of Messe München GmbH’s Technical Exhibition Services Division.

4.4.1.7. Smoke machines

The use of smoke machines has to be co-ordinated with Messe München GmbH’s Technical Exhibi- tion Services Division.

4.4.1.8. Ash containers, ashtrays

To the extent that smoking is not explicitly prohibited on a stand or parts thereof, a sufficient quantity of ashtrays or ash containers for the disposal of non-recyclable ash must be provided and arrangements made for their regular emptying into non-flammable, tightly closing containers.

4.4.1.9. Containers for non-recyclable, recyclable and residual waste

No containers for non-recyclable, recyclable and residual waste made of flammable materials are to be used on stands. Any non-recyclable, recyclable and residual waste products must be disposed of regularly, on the evening of each event day at the latest, via such appropriate containers as are on request provided to exhibitors by Messe München GmbH subject to a charge. They should be placed at the edge of the aisle-side of the stand for collection purposes. Regularly flammable materials, e.g. napkins, robes or the like should be disposed of in sealed containers and the like should be disposed of in sealed containers and disposed of on a daily basis or several times per day if flammable products are produced.

The bags that are distributed for non-recyclable, recyclable and residual waste are collected by the cleaning company on the evening of each event day.

See also Item 6. “Environmental Protection” and the Waste Disposal form in the Order Forms for Exhibitor Services for further information on waste disposal.

4.4.1.10. Spray guns, solvents

The use of spray guns as well as of substances and paints containing solvents is prohibited.

4.4.3. Cutting, drilling and working with naked flame

Prior approval must be obtained in writing to and obtained from Messe München GmbH’s Technical Exhibition Services Division for any welding, cutting, soldering, melting and part-off grinding work.

The surrounding area must be protected from flying sparks when work is under way. Any joints and cracks should be sealed with appropriate, non-flammable materials. Stands must be equipped with at least one DIN 14404 or EN 3 fire-extinguisher suitable and approved for fire classes A/B/C.

Naked flames and activities involving a risk of fire as a general rule prohibited during the event.

An exception to this ruling, which must be applied for via the “Application for Preventive Fire Protection Measures” form, can be granted by Messe München GmbH’s Technical Exhibition Services Division.

 Exhibitors have no entitlement to approval being granted.

4.4.1.12. Emptying packaging/Storage of goods

The storage of empty packaging of any kind in the halls both on the stands and outside the stands is prohibited. Any such items must be reported as soon as they have become empty. Messe München GmbH’s Technical Exhibition Services Division is entitled to remove wrongly stored empty packaging at the expense and risk of the exhibitor. The storage of such items at the exhibition center can occur via forwarding agents appointed by Messe München GmbH. This service is not free of charge.

4.4.1.13. Fire extinguishers

In general, such extinguishing agents as are suitable for the purpose concerned are to be used. Further information can be obtained from the Notice “Fire Protection Measures at Trade Fairs and Exhibitions.”

4.4.2. Stand ceilings

The halls at Messe München GmbH are equipped with an automatic fire-extinguishing system, the effective operation of which may not hindered by any stand ceilings. Irrespective of their size, stand ceilings of any kind are subject to approval and must be registered in writing with Messe München GmbH’s Technical Exhibition Services Division (see Messe München GmbH’s Technical Exhibition Services Division “Application for Preventive Fire Protection Measures” order form).

All stand ceilings require the prior, written approval of Messe München GmbH’s Technical Exhibition Services Division.

Halls A1–A6, B1–B6, C1–C6:

Stand ceilings must be at the very least flame-retardant (DIN 4102 or DIN EN 13501-1)—the relevant test certificate should be submitted or available for presentation on the stand. A sprinkler system has to be installed for any single covered area exceeding 30 m².

In such cases, one sprinkler unit must be installed for every 12 m² or part thereof of covered space; any rooms/cabins located beneath the stand cover must be encompassed by the sprinkler system.

Given the consent of the Munich Municipal Fire Department, sprinkler systems for stand ceilings larger than 30 m² are not necessary if the coverings meet the following requirements:

• Metal modular or grid ceilings:

The covering concerned is a modular or metal-grid ceiling comprising open mesh-grating, perforated sheet metal or similar. At least 70% of the entire ceiling structure including lamp fittings, etc. must be open in accordance with the planning and installation guidelines laid down by VDS Schadenverhütung GmbH (Independent Fire Protection and Safety Institute of the German Insurance Association).

The degree of openness of the given structure must be proven verifiably.

• Textile coverings:

The covering is fire-resistant and its horizontal installation below sprinkler units has been approved by VDS Schadenverhütung GmbH (wide-mesh netting or smoke-out fabric), VDS Schadenverhütung GmbH’s written approval should be submitted to Messe München GmbH’s Technical Exhibition Services Division at compliance with VDS Schadenverhütung GmbH’s installation instructions is required.

See item 4.9.6. for stand ceilings on the upper floor of two-storied stands.

Hall B0 and the North, East and West North-West Entrances:

Only such mesh/netting materials as have been approved by VDS and are sprinkler-compatible may be used.

Horizontal coverings in the entrance buildings wider than 1 m must be approved by Messe München GmbH’s Technical Exhibition Services Division.

See the Notice “Installation of Sprinkler-Compatible Materials and Fabrics” for further information on materials approved for stand coverings and the suppliers of such materials.

4.4.3. Glass and acrylic sheet

Only safety glass suited to the relevant purpose may be used. In the case of structures made of glass, only laminated safety glass may be used. Ask Messe München GmbH’s Technical Exhibition Services Division to send you our Notice on Stand Construction in Exhibition Halls using Glass and Acrylic Sheet or use our download service via the Messe München GmbH homepage.

Edges of glass panes must be machined or protected in order to preclude any risk of injury. Components made of entirely of glass must be marked appropriately at eye level.

4.4.4. Regularly occupied spaces/Partitioned “trapped” rooms

Any partitioned rooms on stands in the halls must offer an unobstructed line of sight in the direction of escape towards the nearest emergency escape/rescue route or its accessibility are prohibited. Messe München GmbH possesses the rights to impose any safety- or fire-protection-related demands that may become addition- ally necessary until such time as stands undergo official acceptance.
4.6. Platforms, ladders, stairs, bridges

The use on emergency escape / rescue routes of swing doors, revolving doors, security coded doors, Escape routes should be marked as such in accordance with ISO 7010, BGV A8 or ASR A1.3. Kindly contact Messe München GmbH’s Technical Exhibition Services Division for further information.

4.7. Structural modifications to halls

4.7.1. Appearance

The design and equipping of a stand as well as any necessary construction work are the responsibility of the exhibitor. In this connection, he must take into account the character and appearance of the fair and/or exhibition concerned. To this end, Messe München GmbH is entitled to demand changes to be made to the stand design. Moreover, Messe München GmbH reserves the right to prescribe the framework structure required for a given event in its Special Terms of Participation (B). Provided that the technical effects are known and the exhibit is subject to a stand inspection in accordance with DIN EN 1991-1-1:2010 NA (2010) Table 6.1DCE Category C1 or C3 depending on the specific use made of it. This equates to a maximum permitted height for single-step, open-access platforms is 0.20 m.

4.7.2. Checking stand size

The stand area is measured out on the hall floor by Messe München GmbH and marked at the corners. Measurements for loadbearing purposes must comply with DIN 56-921-11; cable clamps may not be used. Further information on approved fastening materials can be found in the Order Forms for Exhibitor Services (see “Notice on Hall Ceiling Suspensions”) or use our download service via the Messe München GmbH homepage. For safety reasons, the following rules also require compliance. The following are prohibited:

- Suspending of stand components or exhibits
- Securing of stand components or exhibits (stand components and/or exhibits must stand securely in their own right)
- Suspending of items with a rigid and/or frictional connection to the hall floor

4.7.5. Suspending items from the hall ceiling

4.7.6. Stand perimeter walls

Partition walls can be ordered via the Order Forms for Exhibitor Services. The partition walls and supports may be neither modified nor processed by exhibitors. The exhibitor is liable for any damage to persons or property arising from non-compliance with this ruling.

4.7.7. Advertising materials / Presentations

Stand and exhibit inscriptions, logos and trademarks may not exceed the specified height. In the case of advertising materials pointing towards a directly adjacent neighboring stand, a distance of 2 m should be kept free to the perimeter of the stand concerned. All types of advertising materials as well as all forms of visual, moving or acoustic advertising require Messe München GmbH’s prior written approval. They may not disturb any other event participants, cause crowding that blocks the aisles nor draw out the public space system in the halls. The noise level at the stand perimeter may not exceed 70 dBA. Despite having given its prior approval, Messe München GmbH is entitled to restrict or prohibit such performances as cause noise, visual disturbance, dirt, dust; vibrations or other emissions or; for other reasons, constitute a significant disturbance to the event or its participants. Flashing, rotating or fast-moving advertising materials are prohibited, as is moving advertising on the stands perimeter. In the absence of any provisions to the contrary in the General Terms of Participation A “Advertising,” the distribution of printed matter and the use of advertising materials is permitted within the confines of the exhibitor’s own stand only. Messe München GmbH reserves the right, however, to enforce further restrictions in specific cases. Messe München GmbH is entitled to access stands to check that the above regulations are being observed. Messe München GmbH is also entitled at the time of the fair, exhibition or other event not organized by Messe München GmbH but by another organizer, the organizer concerned is entitled to exercise Messe München GmbH’s rights described above.

4.8. Barrier-free design

When designing stands, attention should be given to ensuring that they are barrier-free. Stands and the facilities on them should also be capable of being accessed and used by persons with reduced mobility on their own.

4.9. Outdoor exhibition area

Messe München GmbH’s outdoor exhibition area comprises asphalted roads and compacted gravel areas. In the dark, the outdoor exhibition area has general road and path lighting during event-related opening hours. Necessary utility connections are located at irregular intervals. The general provisions set out in the technical guidelines for stand construction apply by analogy also to stands in the outdoor exhibition area. Further supplementary information can be obtained from the Outdoor Exhibition Area notice.
4.8.1. Checking stand size

The stand area is measured out on the ground of the outdoor exhibition area by Messe München GmbH and marked at the corners.

After the stand space has been allotted, each exhibitor is obliged to check the location and size of any installations, in particular supply lines, foundations, tracks, distribution boxes, etc. and, where necessary, instruct the stand-builder accordingly.

The boundaries of the stand area must be observed. The exhibitor must ensure that no items located in the area of the stand protrude beyond its confines. Exceptions to this rule may be approved for revolving tower cranes by Messe München GmbH’s Technical Exhibition Services Division for safety reasons; it can make its exceptional approval dependent on all the exhibitors agreeing to the given revolving tower crane protruding on to their stands. In the event of an exhibitor refusing to agree to this, his refusal has no effect if safety concerns require the given revolving tower crane to protrude on to his stand.

4.8.2. Stand construction approval/Stand structures requiring approval

All stand structures and special constructions in the outdoor exhibition area must generally be registered—depending on their nature and scope—may also be subject to mandatory validation and approval.

4.8.3. Ground anchorages

For anchorages of tents, guy-ropes and flagpoles as well as for other earthworks in the outdoor exhibition area, detailed site plans have to be submitted to the Technical Exhibition Services Division for prior approval. No earthworks in the exhibition center grounds may be performed without such prior approval. Messe München’s Technical Exhibition Services Division is to be notified prior to the commencement of earthworks in the exhibition center grounds.

4.8.4. Weather-related loads

4.8.4.1. Wind loads

All stand structures in the outdoor exhibition area must be designed to withstand any wind loads occurring, pursuant to DIN EN 1991-1-4 and taking account of the site-related wind zone.

4.8.4.2. Wind loads for temporary structures

If the structure concerned can be classed as a temporary structure in accordance with art. 72 BayBO (Bavarian Building Directive), the wind loads pursuant to DIN EN 13814, 5.3.3.4. (for event installations) or DIN EN 13814, 4.2.4.2. (for tents) can be applied.

Should an operational load case pursuant to DIN EN 13814, 5.3.3.4. be asserted, the discontinuation of operations required as of wind speeds of u10 = 15 m/s (including in single gusts) must be organizationally ensured by the exhibitor or stand operator.

4.8.4.3. Snow loads

For stand construction activities during the snow-free period (April–Oct.), snow loads need not be taken into account. For stand construction activities during the winter period (November–March), regular snow loads in accordance with DIN EN 1991-1-3/NA are to be verifiably taken into account for all supporting roof structures, giving due consideration to the site-related snow load zone.

4.8.4.5. Other regulations applicable in the outdoor exhibition area

Exhibitors whose stands border on the edge of the trade fair center grounds are not allowed to use the fencing for their own purposes. Use of the outside of the fencing for advertising purposes is prohibited. This also applies during the stand construction and dismantling periods.

Stand components, signs and stands to be fitted in such a way as to avoid unnecessarily disturbing others, particularly other exhibitors and visitors. Misleading company signs must be removed if the exhibition management considers this necessary.

Each exhibitor other than those with technical approval with Messe München GmbH’s Technical Exhibition Services Division via the appropriate form in the Order Forms for Exhibition Services twelve weeks prior to the commencement of the trade fair at the latest.

Revolving lower corners, etc. must be appropriately secured in line with the relevant regulations. Suspend advertising hoardings or other loads (apart from flags) from cranes where they can easily fall off, the handrails or the knee-high skirtings, grid or solid panelling or similar to prevent persons from falling. To prevent objects from being placed on balustrades where they can easily fall off, the handrails or the tops of the balustrades must be appropriately shaped e.g. circular or semi-circular. Balustrades should be designed and constructed in compliance with Items 4.6. and 4.9.3.

4.8.5. Escape routes

Any partitioned rooms on stands in the halls used by staff must offer users an unobstructed line of sight in the direction of escape towards the nearest emergency escape/rescue route. Such routes used by staff as may be accessed or left via a partitioned room (‘trapped’ rooms) are not permitted on stands located in halls. All measures that compromise a clear line of sight in the direction of escape of the given event emergency escape route or escape route or their accessibility are prohibited. Messe München GmbH reserves the right to impose any safety- or fire protection-related demands that may become additionally necessary until such time as stands undergo official acceptance (see Item 4.4.4.).

The bottom of any balustrades must be fitted with skirting of at least 0.05 m in height as well as kneewalls, grating, grid or solid paneling or similar to prevent persons from falling. To prevent objects (e.g. glasses) from being placed on balustrades where they can easily fall off, the handrails or the tops of the balustrades must be appropriately shaped e.g. circular or semi-circular. Balustrades should be designed and constructed in compliance with Items 4.6. and 4.9.3.

Any partitioned rooms on stands in the halls used by staff must offer users an unobstructed line of sight in the direction of escape towards the nearest emergency escape/rescue route. Such routes used by staff as may be accessed or left via a partitioned room (‘trapped’ rooms) are not permitted on stands located in halls. All measures that compromise a clear line of sight in the direction of escape of the given event emergency escape route or escape route or their accessibility are prohibited. Messe München GmbH reserves the right to impose any safety- or fire protection-related demands that may become additionally necessary until such time as stands undergo official acceptance (see Item 4.4.4.).

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Any partitioned rooms on stands in the halls used by staff must offer users an unobstructed line of sight in the direction of escape towards the nearest emergency escape/rescue route. Such routes used by staff as may be accessed or left via a partitioned room (‘trapped’ rooms) are not permitted on stands located in halls. All measures that compromise a clear line of sight in the direction of escape of the given event emergency escape route or escape route or their accessibility are prohibited. Messe München GmbH reserves the right to impose any safety- or fire protection-related demands that may become additionally necessary until such time as stands undergo official acceptance (see Item 4.4.4.).
5.3. Electrical installation

5.3.1. Connections
Electrical installations from the utility ducts to the stands may only be fitted by Messe München GmbH and/or contractors appointed by it. The electrical installations to be exclusively fitted by Messe München GmbH and/or contractors appointed by it include the main electrical connection and cabling, mains switches, meters, fuses, etc. If applicable, it includes the installation of compressed-air supply lines and connections serving neighboring stands.

The Technical Exhibition Services Division reserves the right to restrict the electrical connection to one basic connection per stand for reasons of safety. The use of generators on the stands is prohibited unless prior written approval has been obtained from Messe München GmbH's Technical Exhibition Services Division. Exhibitors are entitled to connect to electric power supply from neighboring stands. Furthermore, exhibitors are not entitled to supply any third parties at the trade fair center apart from his co-exhibitors with such electricity. This applies particularly to neighboring stands. Furthermore, exhibitors are not entitled to supply power and energy to the neighboring stands. Exhibit is responsible for ensuring that the electrical installation is able to provide all items on the stand requiring electricity with sufficient power such that they can operate simultaneously.

Should this not be the case, Messe München GmbH is entitled to upgrade the electrical installation at the expense of the exhibitor at the prices stated in the order forms for exhibitor services without being asked to do so by same, such that the above requirement is met. Power supply lines will be laid in utility ducts wherever possible, but may have to be run above ground if the location of the connection point makes this necessary. Messe München GmbH is entitled to run power lines and connections serving neighboring stands across the exhibitor's stand unless Messe München GmbH can provide the electrical connection to the neighboring stands at the same or lower cost without laying supply lines and connections across the exhibitor's stand. Should the exhibitor wish power lines to be laid across public aisles or third-party stands, Messe München GmbH's prior approval must be sought. Any power lines laid in this respect must give due consideration to the safety of the public and the public and stand owners and must be paid for by the exhibitor.

For safety reasons, Messe München GmbH reserves the right to cut off the exhibitor's electric power supply after the event has finished.

5.3.2. Stand installation
Electrical installation work within the confines of the stand can be carried out by the exhibitor's own fitters or approved contractors in accordance with VDE (German Association of Electrical Engineers) standards, VDE regulations and accepted technical practice. Electrical installation work within the confines of the stand can also be carried out by Messe München GmbH and/or contractors appointed by it providing an appropriate order is submitted. Any lines, cables, machines or equipment that have not been approved or installed in compliance with the relevant regulations or use more power than indicated in the application are prohibited. They can be removed from the stand and put in storage by Messe München GmbH at the expense and risk of the exhibitor.

5.3.3. Installation and operating regulations
All installations on stands must comply with the relevant safety regulations issued by the German Association of Electrical Engineers (VDE), whereby special attention should be given to VDE 0100-718, 0128 and IEC Norm 60364-7-711. The ratio of high or low-frequency interference transmitted to the mains may not exceed the levels specified in VDE 0190, VDE 3833 (EN 50 058) and EN 81 002-4. Conductive conduits must be included in the precautions intended to prevent indirect contact (stand earthing).

The regulations set out in the Notice "Electrical Installation on Exhibits Strip" stand requires compliance. All exhibition stand electrical installations will be inspected by an expert for compliance with the regulations effective at the given time for the Munich Exhibition Center. The inspection will be organized by Messe München GmbH.

5.3.4. Safety precautions
As a special safety precaution, all heat-emitting electrical equipment (hot-plates, spotlights, trans- formers) must be installed on a non-flammable, asbestos-free base and monitored adequately during operation.

Depending on the amount of heat generated and/or emitted, adequate distance must be maintained between the equipment concerned and any flammable materials in the vicinity. Lamps may not be attached to flammable decorations or the like.

5.3.5. Safety lighting
Stands whose specific design or structure render the existing general safety lighting ineffective must be equipped with their own, additional safety lighting. It is to be installed according to currently accepted technical standards. It must be mounted such that safe orientation and access to the general escape routes is guaranteed.

5.4. Installation of water/wastewater facilities / water attractions
All installations on stands must comply with the relevant drinking water regulations valid at the given time such that any reduction in the quality of drinking water due to the installation and operation of a water/wastewater connection is eliminated.

Prior to being fed into the hall supply system, the water is channelled via a water treatment plant (chlorine dioxide). The process is in compliance with the relevant drinking water regulations.

5.4.1. Connections
Water/wastewater facilities from the utility ducts to the stands may only be fitted by Messe München GmbH and/or a contractor appointed by it. The water/wastewater installations encompass the main water connection (supply and drainage) with supply and drain pipes as well as a water meter if applicable. The exhibitor is not allowed to obtain water for his stand from such persons as have not been approved or contracted to do so by Messe München GmbH. Exhibitors are expressly forbidden to obtain water from neighboring stands. Furthermore, exhibitors are not entitled to supply any third parties at the trade fair center apart from his co-exhibitors with such water as is supplied to him by Messe München GmbH. This applies particularly to neighboring stands. Connection of lines intended for the use of water/wastewater facilities that have not been approved or installed in compliance with the relevant regulations or use more water than indicated in the application are prohibited. They can be removed from the stand and put in storage by Messe München GmbH at the expense and risk of the exhibitor.

For safety reasons, dishwashers without a fitted drainage pump are not to be connected to the water mains if the drainage gradient is insufficient.

The connection of refrigerators / freezers with open refrigeration cycles should be registered with Messe München GmbH's Technical Exhibition Services Division. The water consumed will be measured via meters and charged at the rates stipulated in the Order Forms for Exhibitor Services. Messe München GmbH reserves the right to prohibit the use of refrigerators / freezers with open refrigeration cycles. In cases where water is used on the stand, e.g. for ponds and fountains or for water wall, humidifier and other spray systems, perfectly hygienic conditions must be guaranteed at all times. Verification of compliance is to be presented at the request of the exhibition company.

5.5. Installation of compressed-air facilities

5.5.1. Connections
The provision of exhibition stands with compressed air is possible in both the halls and the outdoor exhibition area. It generally occurs via a connection to a compressor station. Messe München GmbH reserves the right to install a compressor for the supply of compressed air on the stand in cases where, for instance, little compressed air is required. The use of a compressor to be supplied by the exhibitor himself has to be notified to Messe München GmbH's Technical Exhibition Services Division four weeks prior to commencement of the stand construction period of the given event at the latest. The exhibitor is not allowed to obtain compressed air for his stand from such persons as have not been authorized to supply compressed air by Messe München GmbH. Exhibitors are expressly forbidden to obtain compressed air from neighboring stands. Furthermore, exhibitors are not entitled to supply any third parties at the trade fair center apart from his co-exhibitors with such compressed air as is supplied to him by Messe München GmbH. This applies particularly to neighboring stands. Compressed-air facilities from Messe München GmbH's own mains to the individual stands may only be installed by Messe München GmbH and/or a contractor appointed by it. The compressed-air installations encompass the main compressed-air connection together with associated compressed-air lines.

The exhibitor is responsible for ensuring that the compressed-air installation is able to provide all items on the stand requiring compressed air with sufficient compressed air such that they can operate simultaneously. Should Messe München GmbH determine that the compressed-air installation ordered by the exhibitor cannot guarantee the simultaneous operation of all items requiring such facilities, Messe München GmbH reserves the right to upgrade the electrical installation at the expense of the exhibitor at the prices stated in the Order Forms for Exhibitor Services.

Water/wastewater piping in the halls will be laid in utility ducts wherever possible, but may under certain circumstances have to be run above ground if the location of the connection point makes this necessary. In the outdoor exhibition area, water/wastewater facilities can generally be installed; the piping can be laid either along the ground or underground. If exceptions are unavoidable, the exhibition company may, at the exhibitor's discretion, install the water/wastewater equipment in one of the following manners: Messe München GmbH is entitled to run water/wastewater lines and connections serving neighboring stands across the exhibitor's stand unless Messe München GmbH can provide the water/wastewater connections to the neighboring stands at the same or lower cost without laying pipes and connections across the exhibitor's stand.

Should the exhibitor wish piping to be laid across public aisles or third-party stands, Messe München GmbH's prior approval must be sought. Any piping laid in this respect must give due consideration to the safety of the public and the public and stand owners and must be paid for by the exhibitor.

For safety reasons, Messe München GmbH reserves the right to cut off the exhibitors' compressed-air supply after the event has finished.

5.5.2. Stand installation
Compressed-air installation work within the confines of the stand can be carried out by the exhibitor's own fitters or approved contractors in accordance with German/EU requirements and accepted technical practice. Compressed-air installation work within the confines of the stand can also be carried out by Messe München GmbH and/or contractors appointed by it providing an appropriate order is submitted. To the extent that plumbing work including connecting up equipment requiring water (devices with water supply and wastewater drainage facilities, e. g. sinks) is not to be carried out by Messe München GmbH and/or contractors appointed by it, the exhibitor has to notify Messe München GmbH in good time prior to the commencement of the work concerned, but 14 days prior to the start of the stand setup period at the latest, as to which plumbing contractors and/or plumbers will be carrying out the plumbing work. If Messe München GmbH is not supplied with this information by the set time, Messe München GmbH will connect up the equipment requiring water/wastewater facilities and charge the exhibitor with the costs incurred at the prices stated in the Order Forms for Exhibitor Services. Any such machines or equipment which have not been approved for installation will not be connected. Exhibitors are expressly forbidden to obtain compressed air from neighboring stands. Furthermore, exhibitors are not entitled to supply any third parties at the trade fair center apart from his co-exhibitors with such compressed air as is supplied to him by Messe München GmbH. This applies particularly to neighboring stands. Compressed-air facilities from Messe München GmbH's own mains to the individual stands may only be installed by Messe München GmbH and/or a contractor appointed by it. The compressed-air installations encompass the main compressed-air connection together with associated compressed-air lines.

The exhibitor is responsible for ensuring that the compressed-air installation is able to provide all items on the stand requiring compressed air with sufficient compressed air such that they can operate simultaneously. Should Messe München GmbH determine that the compressed-air installation ordered by the exhibitor cannot guarantee the simultaneous operation of all items requiring compressed air, Messe München GmbH is entitled to upgrade the compressor-based installation at the expense of the exhibitor at the prices stated in the Order Forms for Exhibitor Services without being asked to do so by same.

Compressed-air supply lines will be laid in utility ducts wherever possible, but may under certain circumstances have to be run above ground if the location of the connection point makes this necessary. In the outdoor exhibition area, water/wastewater facilities can generally be installed; the piping can be laid either along the ground or underground. If exceptions are unavoidable, the exhibition company may, at the exhibitor's discretion, install the water/wastewater equipment in one of the following manners:
5.6.2.2. Testing

A person responsible for the pressure container must be present on the exhibition stand. Where equipment is not operated, the safety devices can be removed to give visitors a clearer view of the machine. In cases where certain safety devices cannot be removed, they can be closed off using devices that are fit for purpose.

Where compressed-air installation work including connecting up equipment requiring compressed air is prohibited. As a general rule, the use of compressed gases, liquid gases and flammable liquids is prohibited. Special approval to be applied for via the form “Application for Preventive Fire Protection” can be applied for. The exhibitor is principally obliged to display only those products that meet European marketing requirements (e.g. specific EU directives such as the Machinery Directive, Toy Directive, Low-voltage Directive, Medical Products Directive, PSE Directive, etc.) and the national legislation based on them (e.g. the German Product Safety Act—ProdSG). Contrary to this, such products may also be displayed at fairs and exhibitions as do not yet comply with the fundamental safety requirements. In such cases, however, a sign must be attached to the product indicating that it may only be marketed in the EU and the European Economic Area (EEA) upon compliance with all relevant legal requirements, or that the product is only intended for export to non-EU states and non-EEA states.

The exhibitor authorizes Messe München GmbH with the approval of the relevant authorities to publicly declare on its behalf that the conformity evaluation procedures have not yet been concluded in connection with such exhibits as do not have the prescribed CE coding, and that these exhibits do not yet comply with the formal and safety provisions of the relevant regulations and may not be sold or purchased in the countries of the EU and EEA until such time as they comply with these regulations. Products may (and must) be provided with CE coding only when they are subject to specific EU directives prescribing such CE coding. For such products, a conformity assessment must be conducted, technical documents identifying conformity must be kept, an EU conformity declaration issued and the CE code attached. Operating instructions, safety information, etc. in the user’s national language are to be provided or attached.

Any precautions necessary for the protection of persons must be taken by stand personnel in connection with demonstration activities.

The stand personnel is also responsible for ensuring that no machines are activated without authorization.

5.8.3.2. Testing

In addition to the presentation of a valid structural and test certificate (EC conformity declaration and any other necessary documents in German and English), an acceptance test must also be conducted on site. If applied for in good time, four weeks prior to the commencement of the event, inquiries in connection with this are to be addressed to Messe München GmbH’s Technical Exhibition Services Division.

A person responsible for the pressure container must present on the exhibition stand.

5.8.3.3. Rental equipment

If hired equipment is used on the stand, the above regulations apply accordingly. Above all, any proof of testing (certificates and/or recordings) issued as a result should be kept on the stand near the pressure container concerned and presented at the request of the relevant supervisory authorities.

5.8.3.4. Verification

The requisite acceptance certificates should be available on the stand for Factory Inspectorate verification purposes.

5.8.4. Exhaust gases and vapors

Vapors and gases which are emitted by exhibits and equipment and are flammable, toxic or merely unpleasant for event participants may not be released in the halls, but must be fed out into the open air via appropriate piping in accordance with the provisions of the German Emissions Control Act.

5.8.5. Exhaust systems

Such vapors and gases as are flammable, toxic or merely unpleasant for event participants must be fed to the appropriate exhaust piping. The ducting may only be installed by Messe München GmbH or a contractor appointed by it. A ground plan indicating the required position of the ducting should be attached to the forms (form “Vapor and Flue Gas Exchangers in the Halls” is included in the Order Forms for Exhibitor Services or available from Messe München GmbH’s Technical Exhibition Services Division).
5.9.1. Compressed and liquid gas installations

5.9.1.1. Approval of compressed gas cylinders

The storage and use of liquid gas or other flammable or non-flammable gases in compressed gas cylinders, compressed gas packs or tanks is prohibited without the written approval of Messe Münchener GmbH's Technical Exhibition Services Division. Compressed gas cylinders must be provided with a closing valve and a closing valve should be used for the gas supply. The minimum height of each floor of the exhibition building must be sufficient to accommodate the height of any emergency escape / rescue route required. The minimum width of any emergency escape / rescue route must be at least 1.20 m.

5.9.1.2. Use of liquid gas

The use of liquid gas for heating and cooking purposes is prohibited. Shelves must be equipped with a liquid gas cylinder holder with a capacity of up to 11 kg per exhibit stand or set up after approval has been granted by the exhibition company. The liquid gas cylinder in use must be protected against access by unauthorized parties and heating up by keeping it in a fully enclosed, properly labelled metal cabinet (yellow sign with a black “G”) with base ventilation.

5.9.1.3. Installation and maintenance

The setup and maintenance of liquid gas installations is subject to compliance with the “Technical Rules Governing Liquid Gas” DVG-FTR 2012 (publisher: DVGW Deutscher Verein des Gas- und Wasserfach e.V. and DVGW Verband Flüssiggase e.V.) and DVGU Rule 80. Use of alternative fuels shall be noted. An explosion protection document pursuant to art. 3 and art. 5 of the Operation Safety Directive must be drawn up and submitted by the operator of the installation when applying for approval. Each gas-driven consumer appliance must be equipped directly with a shut-off valve that is readily accessible at all times. The entire installation is to be checked by a specialist (qualified person) pursuant to DGUV principle 310-005.

5.9.1.4. Pressurized equipment directive


5.9.2. Flammable liquids

The storage of flammable liquids is generally prohibited. Operations-related exceptions are to be co-ordinated with Messe Münchener GmbH at an early stage; written approval is required. DGUV rule 113-051 and the corresponding documents as well as the instructions on the safety data sheet are to be complied with. The amount kept on the stand may not exceed the amount needed for a day’s operations. Notification of filling activities is required. They may only be conducted in compliance with the technical safety regulations outside visitor hours. Empty cylinders must be removed from the hall immediately. The storage of flammable and / or explosive detergents in the hall is prohibited. The ban on smoking requires strict compliance. The use of dummies is prescribed for the purpose of exhibiting light-quantities large amounts of.

5.10. Hazardous substances

The use of materials or products containing dangerous substances is prohibited. We refer hereunder to the law for the protection against dangerous substances (Chemicals Act) in conjunction with the Chemicals Prohibition Directive (Chem.VerbotsV) and the Dangerous Substances Directive (GefStoffV).

5.11. Assembly rooms / Show areas

Presentations and acoustic advertising require Messe Münchener GmbH’s prior approval and must be conducted in such a way as to not disturb any neighboring exhibitors. The noise level at the main entrance and the assembly room concerned. Partitioned assembly rooms must offer unobstructed lines of sight in the direction of escape towards the nearest emergency escape / rescue route. Assembly rooms that can be accessed or exited via another partitioned room only (“trapped” assembly rooms) are prohibited. All measures to ensure a clear visible location near the main entrance to the assembly room concerned. Partitioned assembly rooms must offer unobstructed lines of sight in the direction of escape towards the nearest emergency escape / rescue route or its accessibility are prohibited. Messe Münchener GmbH reserves the right to impose any safety- or fire protection-related demands that may become additionally necessary until such time as stands undergo official acceptance (see item 4.4.4.).

5.12. Radiation protection

5.12.1. Radioactive materials

The operation of radioactive materials is only possible with a special permit and Messe Münchener GmbH’s approval. The permit must be applied for via the appropriate authorities in accordance with the Radiation Protection Directive and submitted to Messe Münchener GmbH at least six weeks prior to the commencement of the event. Insofar as no permit has been issued, the exhibitor must prove that the intended use of radioactive materials at the trade fair center is covered by the permit concerned. See the Application for Preventive Fire Protection Measures form in the Order Forms for Exhibitor Services for further information.

5.12.2. X-ray equipment and spurious radiation equipment

The operation of X-ray and spurious radiation equipment requires a special permit and Messe Münchener GmbH’s approval. The Directive on the Protection of Damage by X-rays (RöV) must be observed. The operation of X-ray and spurious radiation equipment is subject to mandatory approval or notification pursuant to Sections 3, 4, 5 and 8 of the RöV. The relevant authority for Munich as the exhibition venue is the Munich State Food, Agriculture and Forestry Inspectorate to which the applications for approval or notification must be submitted. Notification must be submitted via the “Registration of Laser and X-Ray Equipment” form in the Order Forms for Exhibitor Services.

5.12.3. Laser equipment

The operation of laser equipment requires a special permit and Messe Münchener GmbH’s approval. Notification of the operation of laser equipment is to be submitted to the relevant authority in accordance with DGUV Rule 114.2001 via the “Registration of Laser and X-Ray Equipment” form in the Order Forms for Exhibitor Services.

5.13. High-frequency equipment, radio systems, electromagnetic compatibility and harmonics (dirty power)

5.13.1. Approval of compressed and liquid gas installations

The operation of high-frequency equipment, radio systems and electromagnetic fields requires a special permit and Messe Münchener GmbH’s approval. The operation of high-frequency equipment and radio systems is only permitted if it complies with the provisions of the Telecommunication Installations Act (BGBl) and the Electromagnetic Compatibility (Equipment) Directive.

5.13.2. Use of high-frequency equipment

The use of paging systems, microport, two-way radio intercom equipment and telecontrol equipment is subject to approval by the Telecommunications and Post Regulatory Authority. A copy of the approval documents issued by the Regulatory Authority is to be submitted to Messe Münchener GmbH.

5.13.3. Approval of compressed and liquid gas installations

The provisions of the Twenty-sixth Ordinance for the Implementation of the Federal Electromagnetic Radiation Protection Act must be adhered to. Messe Münchener GmbH reserves the right to impose any safety- or fire protection-related demands that may become additionally necessary until such time as stands undergo official acceptance (see item 4.4.4.).

5.14. Cranes, forklift trucks, exhibition goods, packaging, goods consignments

The forwarding agents under contract to Messe Münchener GmbH, hereafter referred to as "forwarding agents ters" exercise sole forwarding agent rights at the trade fair center e. g. transportation of exhibits, stand structures, etc. to the stands incl. provision of any auxiliary and work equipment (forklift trucks, cranes, work platforms, etc.) required as well as customs temporary import permits. Only official forwarding agents may be appointed to render the forwarding agent services mentioned at the trade fair center. In special cases approval must be obtained from Messe Münchener GmbH’s Technical Exhibition Services Division.

5.15. Musical reproduction

5.15.1. Musical reproduction for all types of musical and audio-visual reproduction, permission is required from the German Performing Rights Society (GEMA) in accordance with the provisions of the Copyright Act.

Contact:
GEMA, 11056 Berlin, Germany
kontakt@gema.de, www.gema.de
Any non-authorized musical reproduction may be subject to claims for damages being asserted by GEMA (Section 97 of Copyright Act).

5.16. Beverage dispensing systems

For the installation and operation of beverage dispensing systems on the stand, the relevant statutory legislation, above all the provisions of the Beverage Dispensing Systems Directive (TRGS) 400 No. 3.3.1. and No. 3.3.2. are to be observed. Furthermore, the Messe Münchener GmbH’s Technical Exhibition Services Division must be notified. Further information can be found in the “Registration of Beverage Dispensing Equipment / Notification of Intention to Serve Food and Beverages” form in the Order Forms for Exhibitor Services.

5.17. Food supervision

In coordination with the distribution of food samples for immediate consumption and the on-site sale of food and beverages, the relevant statutory legislation, above all the provisions of the Food Hygiene Directive must be observed.

As far as the commercial preparation or distribution of food is concerned, the exhibitor must observe the provisions of the Commercial Preparation of Food and Beverages form in the Order Forms for Exhibitor Services.
5.18. Disturbance due to exhibition goods
Exhibition goods that, by virtue of their appearance, smell, noise, vibration or similar characteristics, constitute a significant disturbance to the running of the given event, and above all put event participants or third-party objects at considerable risk or impinge upon them, are to be removed immediately at Messe München GmbH’s request. This obligation of the exhibitor concerned still applies even if the indicated such characteristics in his application and his application was approved. Should the exhibitor fail to meet his obligation by not immediately removing the exhibition goods causing the disturbance, Messe München GmbH is entitled to remove the exhibition goods concerned at the expense and risk of the exhibitor or close down his stand without the exhibitor being entitled to claim damages from Messe München GmbH or the relevant organizer. In such cases, Messe München GmbH decides when the stand that has been closed down should be dismantled. If a fair, exhibition or other event is not organized by Messe München GmbH but by another organizer, the organizer concerned is entitled to exercise Messe München GmbH’s rights described above.

6. Environmental protection
Messe München GmbH is committed to the protection of the environment. The exhibitor undertakes to ensure that he and his sub-contractors fully comply with all environmental protection-related regulations and requirements.

At the trade fair center, such materials and products as are characterized by their durability, repair friendliness and recyclability, as produce less waste or waste that is easier to dispose of and/or are made of residual materials or waste should be used to the greatest possible extent. One-way tableware for catering purposes is to be avoided. Beverages should be purchased in reusable containers (deposit bottles) as far as possible. However, if disposable tableware is used in exceptional circumstances, only ecologically safe materials may be used, i.e., degradable without harmful effects on groundwater or which can be burnt in waste incinerators without generating residues harmful to the environment.

6.1. Waste management
Each exhibitor is responsible for the proper and environmentally friendly disposal of waste which he or his appointed contractors (e.g. stand-builders, caterers, etc.) generate at the exhibition center. The exhibitor may appoint Messe München GmbH only with the disposal of waste at the exhibition center. The exhibitor is to ensure that all his contractors appoint Messe München GmbH only with the disposal of waste at the exhibition center. Messe München GmbH is entitled to appoint its approved contractors with the disposal of waste at the exhibition center.

In all phases of the event including stand setup and dismantling periods, the aim must be to avoid generating waste wherever possible. This aim must be pursued as early as the planning stage and in coordination with all parties involved. As a general rule, such materials as can be recycled and pollute the environment, as little as possible are to be used for stand-building and stand operation purposes.

6.1.1. Waste disposal
By way of order placement, the exhibitor is to notify Messe München GmbH in good time as to whether he wishes to have the waste generated during the stand-setup and dismantling periods and/or during the event disposed of as mixed waste by Messe München GmbH, or whether he wishes to initially sort the waste into various recyclable categories (e.g. wood, glass, paper, cardboard, plastic, film/foil) and then have it disposed of as fully pre-sorted, recyclable waste by Messe München GmbH. Kitchen and catering waste and other waste contaminated with kitchen and catering waste may only be disposed of as mixed waste. The exhibitor is required to notify Messe München GmbH of waste requiring special supervision (see Item 6.1.2.) and oils and grease (see Item 6.2.1.), which must be disposed of separately by Messe München GmbH.

The exhibitor is to collect the waste in appropriate containers which are supplied by Messe München GmbH on request, subject to payment of a charge. Insofar as fully pre-sorted, recyclable waste cannot be collected in containers supplied by Messe München GmbH, the exhibitor will have to coordinate the nature of the collection and disposal of these materials with Messe München GmbH. Production waste and demonstration residue generated by the exhibitor must be registered in good time with Messe München GmbH for disposal, indicating the type of the materials and quantities concerned.

The exhibitor is to ensure that contractors acting at the exhibition center on his behalf conduct themselves in the same way as the exhibitor is expected to do in accordance with the above regulations.

6.1.2. Hazardous waste
The exhibitor is obliged to register with Messe München GmbH in good time for disposal such waste as is by virtue of its nature, characteristics or quantity particularly hazardous to health or the environment, explosive or easily inflammable (e.g. batteries, varishes, solvents, lubricants, machine oils, coolants, printing dyes and inks, paints), together with the relevant data safety sheet details.

6.1.3. Waste brought to the exhibition center
Such materials and waste as are not used or generated in connection with the given event in the stand construction or dismantling periods or its actual duration may not be brought to the trade fair center.

6.1.4. Waste disposal fees
Waste registered for disposal will be disposed of by Messe München GmbH at the prices valid at the time of the event. Messe München GmbH reserves the right to demand higher charges for the disposal of mixed waste than for fully pre-sorted, recyclable materials. For such waste generated by the exhibitor or his contractors as has not been registered with Messe München GmbH for disposal, Messe München GmbH is entitled to charge lump-sum compensation equating double the charge it would have raised for disposal of the same quantity of mixed waste. Messe München GmbH’s right to claim further compensation remains unaffected. The exhibitor may demand a reduction in the lump-sum compensation if he proves that Messe München GmbH has incurred less damage. Waste generated by the exhibitor or his contractors is considered to be all such waste as is located on the exhibitor’s stand, unless he can prove that the waste has not been generated by him or his contractors.

All such objects as are located on the exhibitor’s stand after the exhibitor has recognizably left the stand will be treated as waste generated by the exhibitor or his contractors not registered with Messe München GmbH for disposal unless the exhibitor proves that these objects were neither in his nor in the possession of his contractors during the entire period of the event, including stand setup and dismantling times.

The exhibitor has the option during the dismantling period stated in the Terms of Participation, between 08:00 and 17:00, of having the due and proper clearance of his exhibition stand confirmed by Messe München GmbH.

6.2. Water, wastewater, ground protection
6.2.1. Oil/Grease separators
Exhibitors producing, processing, demonstrating or serving food or other goods containing oil and/or grease in quantities exceeding those of a standard household nature are prior to the disposal of the food and goods concerned to collect the accumulated oil and grease separate from other waste in appropriate containers provided on request upon payment of a charge by Messe München GmbH and to place them on the perimeter of their stands ready for collection by Messe München GmbH. Exhibitors with dishwashers or other kitchen equipment on their exhibition stands as are not of a standard household nature must drain off the wastewater generated on their stands via oil/grease separators. The order form for the installation of an oil/grease separator is available on request from Messe München GmbH’s Technical Exhibition Services Division.

6.2.2. Cleaning/Detergents
Messe München GmbH organizes the cleaning of the areas of general access and other relevant areas at the exhibition center to the extent that they are not leased to exhibitors or other third parties.

Exhibitors are responsible for cleaning their exhibition stands. This must be carried out and completed every day prior to the commencement of the fair or event. If exhibitors do not have the cleaning work performed by their own personnel, they must appoint Messe München GmbH-accorded contractors only for this purpose. Such cleaning contractors as are not accredited by Messe München GmbH will be requested to leave the exhibition area.

Only biodegradably degradable products may be used for cleaning work. Any liquids, substances or other materials as are absolutely essential for cleaning the stand and/or cleaning, operating and maintaining exhibits, should be used so professionally and correctly so that no harm is caused to the environment. Residual materials including any aids (e.g. impregnated cleaning wool) used are to be correctly disposed of as special waste. Any detergents containing harmful solvents may only be used in exceptional circumstances in accordance with the relevant regulations.

6.3. Environmental damage
Messe München GmbH must be notified immediately of any environmental damage/pollution (caused by e.g. petrol, oil, solvents, paint).

Statut: July 2018
Messe München GmbH